



Planning Technical Advisory Committee (PTAC) Meeting

REGULAR MEETING AGENDA

Wednesday, December 12, 2018

10:00 a.m.

South Florida Regional Transportation Authority
801 NW 33rd Street
Pompano Beach, FL 33064
www.sfrta.fl.gov

FOR FURTHER INFORMATION CALL NATALIE YESBECK PUSTIZZI (954) 788-7957

Members

Thomas Lanahan, Treasure Coast Regional Planning Council
Anthony Catalina, South Florida Regional Transportation Authority
Monica Cejas, Miami-Dade Transportation & Public Works
Ken Jefferies, Florida Department of Transportation, District VI
Isabel Cosio Carballo, South Florida Regional Planning Council
Jesus Guerra, Miami-Dade Metropolitan Planning Organization
Larry Merritt, FDOT, District IV
Barney McCoy, Broward County Transit
Greg Stuart, Broward Metropolitan Planning Organization
Steve Anderson, Palm Tran
Valerie Neilson, Palm Beach Metropolitan Planning Organization

Directions to SFRTA Operations Center: I-95 to Copans Road. Go west on Copans to North Andrews Avenue Ext. and turn right. Go straight to Center Port Circle, which is NW 33rd Street, and turn right. The SFRTA offices are in the building to the left. The SFRTA offices are also accessible by taking the train to the Pompano Beach Station. The SFRTA building is adjacent to the station. Parking is available in the garage directly behind the building.

PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)
MEETING OF DECEMBER 12, 2018

The meeting will convene at 10:00 a.m., and will be held in the Training Room of the South Florida Regional Transportation Authority, 801 NW 33rd Street, Pompano Beach, FL 33064.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL – Additions, Deletions, Revisions

DISCUSSION ITEMS

MATTERS BY THE PUBLIC – Persons wishing to address the Committee are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

CONSENT AGENDA

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any PTAC Member, however, that item may be removed from the Consent Agenda and considered separately.
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C1 – MOTION TO APPROVE: Minutes of August 15, 2018 PTAC Meeting

REGULAR AGENDA

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.
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R1- MOTION TO APPROVE: PTAC Meeting Schedule for Calendar Year 2019

INFORMATION / PRESENTATION ITEMS

Action not required, provided for information purposes only.
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I1 – INFORMATION: SFRTA Transit Asset Management (TAM) Plan

I2 – INFORMATION: Proposed Brightline Stations

I3 – INFORMATION: Tri-Rail Boca Raton (Yamato Road) Station Transit Oriented Development (TOD) Proposals

I4 – INFORMATION: South Florida Transit Oriented Development (SFTOD) Grant Update

(Agenda Continues on Next Page)

OTHER BUSINESS:

PTAC MEMBER COMMENTS

MEMBERS/ALTERNATES/MEETING ATTENDANCE SUMMARY – Enclosed

NEXT MEETING DATE – February 20, 2019

ADJOURNMENT

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, must at least 48 hours prior to the meeting, provide a written request directed to the Executive Office at 801 NW 33rd Street, Pompano Beach, Florida, or telephone (954) 942-RAIL (7245) for assistance; if hearing impaired, telephone (800) 273-7545 (TTY) for assistance.

Any person who decides to appeal any decision made by the Governing Board of the South Florida Regional Transportation with respect to any matter considered at this meeting or hearing, will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons wishing to address the Board are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

MINUTES
SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC) MEETING
AUGUST 15, 2018

The Planning Technical Advisory Committee (PTAC) meeting was held at 10:00 a.m. on Wednesday, August 15, 2018 in the Board Room of the Broward Metropolitan Planning Organization located at 100 West Cypress Creek Road 6th Floor, Suite 650 Fort Lauderdale, Florida 33309.

COMMITTEE MEMBERS/ALTERNATES PRESENT:

Mr. Steve Anderson, Palm Tran
Mr. Anthony Catalina, SFRTA
Ms. Kim DeLaney, Treasure Coast RPC, Committee Chair
Mr. Tewari Edmonson, Miami Dade TPO
Mr. Ken Jefferies, Florida Department of Transportation, District 6
Ms. Jayne Pietrowski, FDOT District 4
Mr. Jonathan Roberson, Broward County Transit
Mr. Matthew Vinke, Miami-Dade Transportation & Public Works

ALSO PRESENT:

Ms. Anna Bielawska, SFRTA
Mr. Ian Debnam, Jacobs Engineering
Mr. Chris Dube, FDOT District 6
Ms. Vicki Gatanis, SFRTA
Mr. Vikas Jain, T.Y. Lin
Mr. John Lafferty, WSP
Ms. Jill Quigley, Tindale Oliver
Mr. Thomas Rodriguez, WSP
Ms. Jessica Vargas, SFRTA
Ms. Natalie Yesbeck, SFRTA

CALL TO ORDER

Ms. Kim DeLaney called the meeting to order at 10:11 a.m.

ROLL CALL

Ms. DeLaney requested the roll call.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL – Additions, Deletions, Revisions

Mr. Anthony Catalina made a motion to approve the agenda. The motion was seconded by Mr. Matthew Vinke. The motion was called to a vote and carried unanimously.

DISCUSSION ITEMS: None.

MATTERS BY THE PUBLIC – None

CONSENT AGENDA

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Committee Member, however, that item may be removed from the Consent Agenda and considered separately.

C1 – MOTION TO APPROVE: Minutes of Planning Technical Advisory Committee Meeting of June 27, 2018.

Mr. Steve Anderson made a motion to approve the meeting minutes. The motion was seconded by Mr. Vinke. The motion was called to a vote and carried unanimously.

REGULAR AGENDA

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.
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R1 - MOTION TO APPROVE: SFRTA Transportation Development Plan (TDP), FY 2019-2028 Major Update.

Ms. Vicki Gatanis introduced this item and highlighted various aspects of the TDP document and the submittal process. She invited Mr. John Lafferty, Project Consultant with WSP, to continue the presentation. Mr. Lafferty featured data from the TDP. He noted that On Time Performance in April 2018 was at 96%, the highest since 2001. He highlighted new additions of the document such as Positive Train Control and the SFRTA TOD Policy. Public involvement was a crucial part of the TDP process. Approximately 5,300 responses were collected from surveys, of which he summarized results. Agency goals include increased partnerships, sustainable funding, and environmental sustainability. He overviewed funded improvement projects as well as unfunded needs. He highlighted the Financial Plan and Operating Budget and indicated that there is an expected revenue growth of approximately 2%. He concluded by expressing the need for continuous public outreach and that the TDP supports SFRTA's Vision and Mission. The next steps include PTAC Endorsement, SFRTA Governing Board Endorsement on August 24, 2018, and submittal to FDOT by September 1, 2018. He entertained questions and asked for PTAC endorsement of the item.

Mr. Ken Jefferies made a motion to approve the TDP. The motion was seconded by Mr. Vinke. The motion was called to a vote and carried unanimously.

INFORMATION / PRESENTATION ITEMS

Action not required, provided for information purposes only.
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I1 – INFORMATION: Transit Cooperative Research Program (TCRP).

Ms. Jessica Vargas with SFRTA introduced this item. Ms. Vargas currently serves as a TCRP ambassador. She mentioned that the TCRP program is sponsored by FTA, APTA and the Transportation Research Board. The purpose of the TCRP is to promote research and provide practical solutions to public transportation issues. There are available studies that inform how other agencies overcome transit obstacles, which provides beneficial networking and idea sharing. Searchable topics include operations, human resources and policy issues. Ms. Vargas mentioned that Ms. Genevieve Bajwa would be the next TCRP ambassador at SFRTA. She answered questions and provided brochures for the attendees.

I2 – INFORMATION: Broward County Transit TDP, FY 2019-2028 Major Update.

Mr. Jonathan Roberson with BCT introduced this item and invited up Ms. Jill Quigley, consultant with Tindale Oliver, to give an overview of the project. She began by highlighting ridership trends. Public outreach, which included stakeholder interviews, discussions, surveys and community and civic outreach, was a large part of the TDP effort. During her presentation, she highlighted various features of the On Board Survey, which was conducted in English, Spanish, Creole, and Portuguese. The survey statistics revealed ridership trends and differences from the 2013 major update. Mr. Roberson stated that BCT is looking to add an express bus to service the MIC, although the stops have not yet been finalized. Additionally, a telephone survey was conducted in June 2018. Approximately 400 registered voters were contacted for a 23 question survey with an estimated 5% margin of error. Ms. Quigley highlighted three (3) of the questions and overviewed the TDP approval schedule.

She entertained questions.

I3 – INFORMATION: 2018 Tri-Rail On-Board Survey.

Ms. Natalie Yesbeck with SFRTA introduced this item. She invited Mr. Ian Debnam, Project Consultant with Jacobs Engineering, to speak on this item. He noted that On-Board Surveys are usually conducted every five (5) years with the goal of producing a successful, accurate survey with quality data to base decisions on. This one-day survey, which was translated into English, Spanish, and Creole, took place on January 17, 2018. Over 8,000 passengers were on board, and over 3,000 surveys were returned. The survey had an approximate 3% margin of error, with a 95% confidence level. He highlighted trends on Destination Analysis and Tri-Rail Ridership patterns. He summarized positive customer opinions regarding station and train conditions as well as data on parking counts. Some notable changes he highlighted from the 2013 major update include the opening of the MIC, which added connectivity to MIA Airport and the more frequent use of ridesharing to access stations. Mr. Debnam entertained questions. The On-Board Survey results are projected to be an information item at the September 28, 2018 SFRTA Governing Board Meeting.

I4 – INFORMATION: Palm Tran Route Performance Maximization (RPM).

Mr. Steve Anderson with Palm Tran provided this update. He advised the committee that Palm Tran has not had a major update to its service since 1996. He highlighted the goals of the RPM and noted that there was \$5 million identified to maximize. Resources are being reinvested in alignment with the RPM goals, which include more frequent service, more convenient transfers, more direct service, and improved evening and weekend service. Out of 34 existing routes, 19 will be improved with major efficiencies proposed. Two (2) routes will merge, one (1) will be eliminated and there is new service planned for the Glades Road area. Mr. Anderson highlighted public outreach efforts conducted to advertise the RPM. He overviewed technical aspects of the route changes and entertained questions.

OTHER BUSINESS: None.

PTAC MEMBER COMMENTS:

Ms. Delaney asked if an executive summary could be provided for the RPM item and the Broward County Transit TDP item. Mr. Roberson commented that the Broward MPO has not been represented at PTAC Meetings. Ms. Yesbeck confirmed that a designee from the MPO has not attended within the past calendar year.

NEXT MEETING DATE: October 10, 2018.

ADJOURNMENT: The meeting adjourned at 12:18 p.m.

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)
MEETING: DECEMBER 12, 2018

AGENDA ITEM REPORT

Consent Regular Public Hearing

PTAC MEETING SCHEDULE FOR CALENDAR YEAR 2019

REQUESTED ACTIONS:

MOTION TO APPROVE: The proposed PTAC meeting schedule for calendar year 2019

SUMMARY EXPLANATION AND BACKGROUND:

It is proposed that the PTAC continue to meet on a bi-monthly basis. For Calendar Year 2019, the PTAC would meet on the following dates:

- February 20th (in Palm Beach County)
- April 17th (in Miami-Dade County)
- June 19th
- August 21st
- October 16th
- December 11th

EXHIBITS ATTACHED: None

PTAC Action:

Approved: _____Yes _____No

Vote: _____ Unanimous

Amended Motion:

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)
MEETING: DECEMBER 12, 2018

INFORMATION ITEM REPORT

Information Item Presentation

SFRTA TRANSIT ASSET MANAGEMENT PLAN

SUMMARY EXPLANATION AND BACKGROUND:

In 2012, the Moving Ahead for Progress in the 21st Century Act (MAP-21) mandated, and the 2015 Fixing America's Surface Transportation Act (FAST) reauthorized, FTA to develop a rule to establish a strategic and systematic process of operating, maintaining and improving public transportation capital assets effectively through their entire life cycle.

In July 2016, FTA published the Final Rule for Transit Asset Management. The rule requires FTA grantees to develop transit asset management (TAM) plans for their public transportation assets, including vehicles, facilities, equipment, and other infrastructure. As a Tier 1 provider, SFRTA's TAM plan must include:

- Capital asset inventory,
- Asset condition assessment,
- Capital investment decision support tool
- Capital investment prioritization
- TAM and State of Good Repair (SGR) policies
- Plan implementation strategies
- Key TAM activities
- TAM resource identification, and
- Evaluation plan

TAM plans act as a focal point for information about the assets, their management strategies, long-term expenditure forecasts, and business management processes. Over time the plan should be further improved and become an important tool for an agency in demonstrating how it achieves its mission, in addition to sustainable asset stewardship, effective use of resources, and robust justifications for funding. TAM plans are an essential management tool which bring together all related business processes and stakeholders, internal and external, to achieve a common understanding and commitment to improve performance. It is a tactical-level document which focuses its analysis, options development, programs, delivery mechanisms, and reporting mechanisms on ensuring that strategic objectives are achieved. A presentation on the SFRTA TAM Plan at the December 12, 2018 PTAC meeting.

EXHIBITS ATTACHED: NONE

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)
MEETING: DECEMBER 12, 2018

INFORMATION ITEM REPORT

Information Item Presentation

PROPOSED BRIGHTLINE STATIONS

SUMMARY EXPLANATION AND BACKGROUND:

Treasure Coast Regional Planning Council (TCRPC) staff will provide a status update on Brightline passenger service. The presentation will include current service, status of quiet zone implementation and the recent request made by Brightline to northern cities for station proposals in those cities.

EXHIBITS ATTACHED: NONE

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)
MEETING: DECEMBER 12, 2018

INFORMATION ITEM REPORT

Information Item Presentation

TRI-RAIL BOCA RATON (YAMATO ROAD) STATION
TRANSIT ORIENTED DEVELOPMENT (TOD) PROPOSALS

SUMMARY EXPLANATION AND BACKGROUND:

The Tri-Rail Boca Raton (Yamato Road) Station is located on a 6.6-acre site owned by the South Florida Regional Transportation Authority (SFRTA) since 2003. A portion of the site, 2.59 acres, is currently vacant and was set aside for joint development opportunities and/or transit-oriented development.

Earlier this year, SFRTA received an unsolicited proposal from Butters Acquisitions, LLC/Janus Hotel Resorts (“Butters/Janus”) for the development of the Boca Raton/Yamato Road Station site. SFRTA’s Unsolicited Proposal Policy (“Policy”) defines an unsolicited proposal as a written proposal for an innovative idea submitted to SFRTA for the purpose of obtaining a contract or other agreement with SFRTA, and is not in response to a request for proposal, invitation to bid or any other SFRTA-initiated solicitation or program. As required by the Policy, SFRTA advertised the receipt of the Butters/Janus proposal and solicited any additional proposals within thirty (30) days of the advertisement publication. SFRTA received two additional proposals: 1) Related Development, LLC (“Related”); and 2) PEBB Enterprises (“PEBB”) for the joint development of the Boca Raton (Yamato Road) Station site.

Per the Policy, all proposals are to be evaluated by SFRTA Staff and are subject to approval by the SFRTA Governing Board (“Board”). Staff evaluated the three proposals after they were received and deemed valid. Staff heard presentations by the three (3) proposers and selected and recommended to the Board the PEBB proposed development.

At the October 26, 2018 Board Meeting, the Board rejected Staff’s evaluation and recommendation and formed a Property Task Force Committee (“Committee”), comprised of four Board members, to evaluate the three (3) proposals and provide a recommendation to the Board. On December 3rd, 2018, the Committee listened to presentations by the three (3) proposers and recommended the PEBB proposal for future development of the Boca Raton (Yamato Road) Station Site.

(Continued on Page 2)

EXHIBITS ATTACHED: None

TRI-RAIL BOCA RATON (YAMATO ROAD) STATION
TRANSIT ORIENTED DEVELOPMENT (TOD) PROPOSALS

SUMMARY EXPLANATION AND BACKGROUND: (Continued)

The final selection and approval for the development of the Boca Raton/Yamato Site is solely and exclusively the right of the Board. A selection and approval is expected by the Board at the December 7th Board meeting. Staff will provide an update of the selection at the December 12th PTAC meeting.

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)
MEETING: DECEMBER 12, 2018

INFORMATION ITEM REPORT

Information Item Presentation

SOUTH FLORIDA TRANSIT ORIENTED DEVELOPMENT (TOD) GRANT UPDATE

SUMMARY EXPLANATION AND BACKGROUND:

This item is an update on activities conducted with grant funding from the Federal Transit Administration (FTA) Transit Oriented Development (TOD) Planning Pilot Program. In 2016, SFRTA and its partners, South Florida Regional Planning Council (SFRPC) and Treasure Coast Regional Planning Council (TCRPC) were awarded \$1,250,000 from the FTA for activities related to the South Florida Transit Oriented Development (SFTOD) Program on the Tri-Rail Coastal Link (TRCL) Corridor. SFRTA is the grant recipient.

The grant dollars provide matching funds for planning activities around potential station areas located on the Tri-Rail Coastal Link Corridor. Of the 14 applications received, seven (7) municipalities were awarded funding: three (3) in Miami-Dade County; two (2) in Broward County; and two (2) in Palm Beach County. (See Exhibit 1).

To date, the TCRPC has conducted public charrettes/workshops with the Cities of Delray Beach, Palm Beach Gardens, Hollywood, North Miami Beach, Oakland Park, Wilton Manors and Miami. Other activities related to the SFTOD grant include the Housing Equity Study, Infrastructure Capacity Study, Bicycle/Pedestrian Planning Study, and the TOD Business Fund approach. These activities are on-going and being led by the SFRPC.

SFRTA staff will present an update of the grant efforts at the December 12th PTAC meeting.

EXHIBITS ATTACHED: none

PTAC Members/Alternates Meeting Attendance Summary		FY 2019				
		Aug	Dec	Feb	Apr	Jun
BCT						
Member	Barney McCoy					
Alternate	Jonathan Roberson	x				
Broward MPO						
Member	Greg Stuart					
Alternate	Paul Flavien					
FDOT D4						
Member	Larry Merritt					
Alt	Jayne Pietrowski	x				
FDOT D6						
Member	Ken Jefferies	x				
Alt	Camila Perez					
Miami-Dade TPO						
Member	Jesus Guerra					
Alt	Wilson Fernandez					
Alt	Tewari Edmonson	x				
MDT						
Member	Monica Cejas					
Alt	Matthew Vinke	x				
Palm Beach MPO						
Member	Valerie Neilson					
Alt	Alyssa Frank					
Palm Tran						
Member	Steve Anderson	x				
Alt						
South Florida RPC						
Member	Isabel Cosio Carballo					
Alt	Christina Miskis					
South Florida RTA						
Member	Anthony Catalina	x				
Alt	Loraine Cargill					
Treasure Coast RPC						
Member	Thomas Lanahan					
Alt	Kim DeLaney	x				