



Planning Technical Advisory Committee (PTAC) Meeting

REGULAR MEETING AGENDA

Wednesday, April 10, 2013

9:30 a.m.

South Florida Regional Transportation Authority
Boardroom
800 NW 33rd Street
Pompano Beach, Florida 33064
www.sfrta.fl.gov

FOR FURTHER INFORMATION CALL JOSEPH QUINTY AT (954) 788-7928

Members

Michael Busha, Treasure Coast Regional Planning Council
Monica Cejas, Miami-Dade Transit
William Cross, South Florida Regional Transportation Authority
James Murley, South Florida Regional Planning Council
Irma San Roman, Miami-Dade Metropolitan Planning Organization
Barney McCoy, Broward County Transit
Angela Morlok, Palm Beach Metropolitan Planning Organization
Gustavo Schmidt, Florida Department of Transportation, District IV
Phil Steinmiller, Florida Department of Transportation, District VI
Greg Stuart, Broward Metropolitan Planning Organization
Fred Stubbs, Palm Tran
Jeff Weidner, FDOT, District IV

Directions to SFRTA: I-95 to Copans Road. Go west on Copans to North Andrews Avenue Ext. and turn right. Go straight to Center Port Circle, which is NW 33rd Street, and turn right. SFRTA's offices are in the building to the right. The SFRTA offices are also accessible by taking the train to the Pompano Beach Station. The SFRTA building is southeast of the station. Parking is available across the street from SFRTA's offices, at the Pompano Beach Station.

PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)
MEETING OF APRIL 10, 2013

The meeting will convene at 9:30 a.m., and will be held in the Boardroom of the South Florida Regional Transportation Authority, Administrative Offices, 800 NW 33rd Street, Pompano Beach, FL 33064.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL – Additions, Deletions, Revisions

DISCUSSION ITEMS –

MATTERS BY THE PUBLIC – Persons wishing to address the Committee are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

CONSENT AGENDA

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any PTAC Member, however, that item may be removed from the Consent Agenda and considered separately.
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C1 – MOTION TO APPROVE: Minutes of PTAC Meeting of March 20, 2013

REGULAR AGENDA

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.
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R1 – MOTION TO ENDORSE: Recommended Ranking & Funding Levels for Job Access Reverse Commute (JARC) Program Grant Applications

R2 – MOTION TO ENDORSE: Recommended Ranking & Funding Levels for New Freedom (NF) Program Grant Applications

INFORMATION / PRESENTATION ITEMS

Action not required, provided for information purposes only.
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I1 – INFORMATION: SFRTA Transit Development Plan (TDP) FY 2014-2023 Major Update

OTHER BUSINESS:

PTAC MEMBER COMMENTS

(Continued next page)

MEETING ATTENDANCE SUMMARY – Enclosed

NEXT MEETING DATE – May 15, 2013

ADJOURNMENT

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, must at least 48 hours prior to the meeting, provide a written request directed to the Executive Office at 800 NW 33rd Street, Suite 100, Pompano Beach, Florida, or telephone (954) 942-RAIL (7245) for assistance; if hearing impaired, telephone (800) 273-7545 (TTY) for assistance.

Any person who decides to appeal any decision made by the Board of Directors for the South Florida Regional Transportation with respect to any matter considered at this meeting or hearing, will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons wishing to address the Board are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

MINUTES
SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC) MEETING
MARCH 20, 2013

The Planning Technical Advisory Committee (PTAC) meeting was held at 10:30 a.m. on Wednesday, March 20, 2013 in the Human Resources Training Room of SFRTA Administrative Office, 800 NW 33rd Street, Pompano Beach, Florida 33064.

COMMITTEE MEMBERS/ALTERNATES PRESENT:

Ms. Lois Bush, Florida Department of Transportation (FDOT) District 4
Ms. Monica Cejas, Miami-Dade Transit (MDT)
Mr. William Cross, South Florida Regional Transportation Authority (SFRTA)
Ms. Kim Delaney, Treasure Coast Regional Planning Council (RPC)
Mr. Wilson Fernandez, Miami-Dade Metropolitan Planning Organization (MPO)
Mr. Paul Flavien, Broward MPO
Ms. Angela Morlok, Palm Beach MPO
Mr. James Murley, South Florida RPC
Mr. Joseph Quinty, SFRTA
Mr. Jonathan Roberson, Broward County Transit (BCT)
Mr. Phil Steinmiller, FDOT District 6
Mr. Fred Stubbs, Palm Tran
Mr. Jeff Weidner, FDOT District 4

ALSO PRESENT:

Mr. Steve Anderson, SFRTA
Ms. Sharon Cino, Renaissance Planning Group
Mr. Raymond Freeman, FDOT District 6
Mr. Sorin Garber, T.Y. Lin
Ms. Elaine Magnum, SFRTA
Ms. Mary Ross, Gannett Fleming
Mr. Myung Sung, Gannett Fleming
Ms. Jessica Vargas, Tindale Oliver
Ms. Lynda Westin, SFRTA
Ms. Natalie Yesbeck, SFRTA

CALL TO ORDER

The Vice- Chair called the meeting to order at 10:40 a.m.

ROLL CALL

The Vice-Chair requested the roll call.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL – Additions, Deletions, Revisions

Mr. Quinty requested to add item I5 – Passenger Rail MOU Status. A motion to add this new item was made by Ms. Monica Cejas. The motion was seconded by Mr. Fred Stubbs. The motion was called to a vote and carried unanimously.

DISCUSSION ITEMS

MATTERS BY THE PUBLIC – None

CONSENT AGENDA
Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Committee Member, however, that item may be removed from the Consent Agenda and considered separately.

C1 – MOTION TO APPROVE: Minutes of Planning Technical Advisory Committee Meeting of February 19, 2013.

Ms. Monica Cejas made a motion to approve the meeting minutes. The motion was seconded by Mr. Paul Flavien. The motion was called to a vote and carried unanimously.

REGULAR AGENDA
Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.

R1. - MOTION TO ELECT: PTAC Chair and Vice-Chair

Mr. Joseph Quinty, current PTAC Vice-Chair introduced this item, noting that due to the recent retirement of Palm Beach MPO Director Randy Whitfield, the position of PTAC Chair is now vacant. Mr. Quinty stated that SFRTA By-Laws call for committees to following the same succession guidelines as the Governing Board, resulting in the need for election of officers through the remainder of the 2012-2013 fiscal year, which ends June 30, 2013.

Mr. Wilson Fernandez nominated Ms. Kim Delaney as PTAC Chair and made a motion to that effect. No other nominations were made. The motion was seconded by Mr. Paul Flavien. The motion was called to a vote and carried unanimously.

Mr. Paul Flavien nominated Mr. Joseph Quinty as Vice-Chair. No other nominations were made. The motion was seconded by Mr. James Murley. The motion was called to a vote and carried unanimously.

Mr. Jeff Weidner asked if there was an official SFRTA policy to have other agency representatives serve as chair of SFRTA committees, with SFRTA staff serving as vice-chair. Mr. Quinty replied that he had done research of the agency by-laws and asked senior staff about such a policy. Mr. Quinty stated that the practice of SFRTA staff limited to being vice-chair of committees appears to be a preference, but not an official adopted policy. Both Mr. Weidner and Mr. Wilson Fernandez said that they recalled this

practice being formalized shortly after SFRTA's creation. Mr. Quinty and Mr. William Cross agreed to do further research to help inform the next election of officers later this year.

R2. – MOTION TO ENDORSE: SFRTA Five-Year Shuttle Bus Service and Financial Plan

Mr. Joseph Quinty provided a brief introduction of the item before handing it over to Mr. Stephen Anderson of SFRTA Planning staff. Mr. Quinty stated that in recent years SFRTA staff has been bringing the Tri-Rail shuttle bus planning process through the PTAC and this is the 2nd or 3rd time that PTAC approval is being asked for formal approval of a Five Year Shuttle Bus Service and Financial Plan. Mr. Anderson then gave a powerpoint presentation that provided an overview of changes since last year's plan. He stated that the shuttle bus system has become more efficient and productive, with just over one million boardings system-wide in the last year. His presentation noted that the shuttle bus program has fostered successful partnerships, implemented route modifications, has had increased visibility through improved marketing, new route maps and website improvements. Mr. Anderson also stated that surging ridership has created a need to add capacity on some routes, particularly the FL 1. He noted this being the cause of an increased funding allocation for the FL 1 and also provided details on the various components of the Five Year Shuttle Bus Service and Financial Plan spreadsheet.

Mr. Weidner asked about funding in the FDOT work program for transit signal priority (TSP) hardware for Broward Blvd on the FL 1 shuttles. Mr. Cross and Mr. Anderson were not aware of those details, but agreed to look into it further. Mr. Paul Flavien suggested that a mid-day Cypress Creek service should be implemented. He also suggested that better marketing of the shuttle bus connections is needed, as he feels many riders and the public are not aware of the routes. Ms. Angela Morlok asked why there are so few shuttle routes in Palm Beach County and suggested that more should be added. There was broad committee discussion and interest in having an expanded shuttle bus system beyond what is shown in the Five Year Plan. Mr. Cross and Mr. Anderson explained that the ongoing Transit Development Plan (TDP) process will be the opportunity to identify needs in years six through ten. There was also committee discussion on re-wording a few items on the spreadsheet and further highlighting the need for increased local match on certain routes in the plan's outer years.

Mr. Weidner made the motion to endorse the SFRTA Five Year Service and Financial Plan. The motion was seconded by Mr. Paul Flavien. The motion was called to a vote and carried unanimously.

INFORMATION / PRESENTATION ITEMS

Action not required, provided for information purposes only.
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II. - INFORMATION: Update on Job Access Reverse Commute (JARC) & New Freedom (NF) Process

Ms. Natalie Yesbeck Pustizzi provided an update on the JARC and NF process. She noted that the original plan was to have the selection process at this current meeting, but it has been pushed back to April 10, 2013. Ms. Yesbeck Pustizzi stated that all of the JARC and NF applications are now available on the SFRTA website and that PTAC members can begin their review. She explained that there were 20 total applications, with ten for each program. There is \$3.6 million available for JARC, but funding requests that have been received are almost double the amount. For NF, \$2.0 million is available, and there has been approximately \$4 million requested. She also noted that there are many new applicants for both programs.

Mr. Quinty asked for committee direction on when the start time should be for the JARC and NF review at the next PTAC Meeting. He noted that in past years there has been lengthy discussion and extended or earlier meeting times. The committee reached consensus on a start time of 9:30 AM for the April 10 PTAC meeting.

12. - INFORMATION: SFRTA Transit Development Plan (TDP) FY 2014-2023 Major Update

Mr. Natalie Yesbeck Pustizzi provided a brief update on the SFRTA's new TDP Major Update. She stated that the TDP's Public Involvement Plan (PIP) was approved by FDOT District 4 last week. Ms. Yesbeck Pustizzi also mentioned that the project team will be doing platform interviews and surveys at select stations beginning this week. She also stated that the project website went live yesterday. The site is www.SFRTAForward.com and all committee members were encouraged to visit it. She also noted that the website has a survey component to help inform the project. It was also announced that TDP information was recently provided to Tri-Rail passengers in the current monthly onboard newsletter. A more in-depth presentation on TDP progress is scheduled to occur at the April PTAC meeting.

13. - INFORMATION: Joint SFRTA/ULI Event – “Development Opportunities on the FEC Corridor:
An interactive Forum”

Mr. Quinty provided an overview of a joint SFRTA and Urban Land Institute (ULI) event to facilitate development at future Florida East Coast (FEC) Railway corridor station sites. He noted that after further coordination, the initial planned date has been changed to April 17. It was mentioned that a flyer containing event agenda details should be available by the end of this week. Mr. Quinty expressed excitement about ULI's involvement and the participation of some high profile developers.

14. - INFORMATION: Transit Oriented Development (TOD) Planning Discussion

- A. Reconnecting America Peer Exchange Summary
- B. Proposed Regional TOD Research and Outreach

Ms. Lynda Westin of SFRTA staff gave an overview of the recent Reconnecting America Financing TOD and Infill Supportive Infrastructure Peer Exchange event that occurred on February 26 and 27. Ms. Westin thanked Miami-Dade County for hosting the event and for the strong participation and outcomes. She also noted that there was a regional discussion tailored to South Florida at the close of the workshop. One of the outcomes of the workshop was to have a standing TOD agenda item at SFRTA's monthly PTAC meeting, to encourage regular discussion on the topic. Another recommendation was to create a series of maps and a database identifying the region's potential TOD locations. It was noted that the two RPCs would be getting started on the map and database development.

Mr. Fernandez mentioned the importance of thinking big picture and focusing on entire corridors, not just individual sites or nodes. Chairperson Delaney said that there is a great deal of TOD activities in the region, it just needs to be better organized. Ms. Lois Bush expressed an interest in developing a regional clearinghouse. Mr. Weidner expressed a desire to see more cities get directly involved in TOD coordination efforts. Chairperson Delaney mentioned a desire for the recently completed FDOT TOD Guidelines to be put to better use. She expressed optimism that working through the PTAC would help make TOD issues and coordination easier for local governments.

15. - INFORMATION: Passenger Rail Memorandum of Understanding (MOU)

Chairperson Delaney gave a slideshow presentation on progress being made on the Memorandum of Understanding (MOU) for the ongoing South Florida East Coast Corridor (SFECC) Study. She noted that key direction came out of the recent Steering Committee meeting held on March 4 and are being incorporated into the latest draft MOU. Some these key issues and highlights mentioned by Chairperson Delaney are:

- Study/Project to be renamed “Tri-Rail Coastal Link”
- FECI indicated they were not interested in operating commuter service
- SFRTA to be identified as project sponsor and operator (per statute) or regional transportation service
- An updated process and timeline chart has been produced
- A new committee and sub-committee structure has been developed
- FECI indicated strong interest in tri-party negotiations with FDOT & SFRTA by mid-2013
- A MOU adoption schedule has been developed that will begin with SEFTC on April 22 and be approved by all parties by the end of May

OTHER BUSINESS:

None

PTAC MEMBER COMMENTS

None

ADJOURNMENT

The meeting was adjourned at 12:22 PM.

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)
MEETING: APRIL 10, 2013

AGENDA ITEM REPORT

Consent Regular Public Hearing

RECOMMENDED RANKING AND FUNDING LEVELS FOR
JOB ACCESS REVERSE COMMUTE (JARC) PROGRAM GRANT APPLICATIONS

REQUESTED ACTION:

MOTION TO ENDORSE: Funding Recommendations for JARC Program
Grant Applications

SUMMARY EXPLANATION AND BACKGROUND:

In October 2012, SFRTA announced a call for projects in the Miami Urbanized Area for JARC program funds for Fiscal Year 2012. There is \$3,615,380 available for JARC projects. JARC information has been shared with interested parties at numerous PTAC meetings, on the SFRTA website, and via a pre-application workshop (with the Federal Transit Administration, United We Ride, and potential JARC applicants). The deadline to submit applications (to SFRTA) in order to receive JARC funds was February 1, 2013 at 12 noon.

SFRTA received 10 JARC applications. All applications were shared with PTAC members via links on the SFRTA website in early March 2013. All of the projects were evaluated by SFRTA staff for compliance with FTA guidelines. Only those applications found in compliance were considered for funding. Staff then developed recommendations based on the selection criteria previously adopted by the PTAC. This information will assist the committee in its evaluation of the JARC projects, which will take place as part of the PTAC meeting on April 10, 2013.

It is requested that the committee take action and endorse recommended ranking and funding levels for the JARC grant applications. A final ranking of the JARC grant applications will be approved by the SFRTA Governing Board at its meeting in May 2013.

EXHIBITS ATTACHED: DRAFT JARC funding recommendations

PTAC Action:

Approved: _____ Yes _____ No

Vote: _____ Unanimous

Amended Motion:

Staff Recommendation for Distribution of JARC Funds

Project	Project Cost (Application)	Federal Funding Request (Application)	Eligible Project Cost*	Eligible Federal Funding Request*	Total Federal Funding Recommended
Lauderhill - L-JARCS	\$729,252	\$364,626	\$729,252	\$364,626	\$247,323
West Palm Beach - Downtown Circulator	\$1,196,520	\$598,260	\$1,196,520	\$598,260	\$364,140
MDT - Bus Service	\$5,788,000	\$2,221,730	\$5,788,000	\$2,221,730	\$1,753,730
SFRTA - Opa-Locka South Route	\$757,900	\$378,950	\$757,900	\$378,950	\$254,755
Opa-Locka - North Route	\$400,000	\$200,000	\$400,000	\$200,000	\$139,005
PalmTran - Fixed Route Improvements	\$514,432	\$257,216	\$514,432	\$257,216	\$167,613
SFRTA - Ft Lauderdale Tri-Rail Shuttle	\$727,870	\$363,935	\$727,870	\$363,935	\$220,972
Ft. Lauderdale - Community Bus	\$4,031,843	\$2,642,615	\$545,797	\$363,825	\$342,207
Branches - Ways-to-Work	\$761,040	\$369,360	\$346,520	\$173,260	\$125,635
Pearl Transit - Way2Work	\$862,871	\$431,435	\$0	\$0	\$0
	\$15,769,728	\$7,828,127		Total	\$3,615,380.00

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)
MEETING: APRIL 10, 2013

AGENDA ITEM REPORT

Consent Regular Public Hearing

RECOMMENDED RANKING AND FUNDING LEVELS FOR
NEW FREEDOM (NF) PROGRAM GRANT APPLICATIONS

REQUESTED ACTION:

MOTION TO ENDORSE: Funding Recommendation for NF Program
Grant Applications

SUMMARY EXPLANATION AND BACKGROUND:

In October 2012, SFRTA announced a call for projects in the Miami Urbanized Area for NF program funds for Fiscal Year 2012. There is \$2,084,771 available for NF projects. NF information has been shared with interested parties at numerous PTAC meetings, on the SFRTA website, and via a pre-application workshop (with the Federal Transit Administration, United We Ride, and potential NF applicants). The deadline to submit applications (to SFRTA) in order to receive NF funds was February 1, 2013 at 12 noon.

SFRTA received 10 NF applications. All applications were shared with PTAC members via links on the SFRTA website in early March 2013. All of the projects were evaluated by SFRTA staff for compliance with FTA guidelines. Only those applications found in compliance were considered for funding. Staff then developed recommendations based on the selection criteria previously adopted by the PTAC. This information will assist the committee in its evaluation of the NF projects, which will take place as part of the PTAC meeting on April 10, 2013.

It is requested that the committee take action and endorse recommended ranking and funding levels for the NF grant applications. A final ranking of the JARC and NF grant applications will be approved by the SFRTA Governing Board at its meeting in May 2013.

EXHIBITS ATTACHED: DRAFT NF funding recommendations

PTAC Action:

Approved: _____ Yes _____ No

Vote: _____ Unanimous

Amended Motion:

Staff Recommendation for Distribution of NF Funds

Project	Project Cost (Application)	Federal Funding Request (Application)	Eligible Project Cost*	Eligible Federal Funding Request*	Total Federal Funding Recommended
Mae Volen - LIFT	\$1,419,566	\$608,158	\$1,419,566	\$608,158	\$608,158
Mae Volen - Community Mobility Manager	\$109,000	\$87,200	\$92,000	\$73,600	\$73,600
Pearl Transit - Way2Work	\$576,703	\$288,352	\$576,703	\$288,352	\$288,352
Metro Taxi of PBC - Metro Taxi Mobility	\$164,775	\$131,820	\$164,775	\$131,820	\$131,820
Zuni Transportation - South Dade NF Service	\$457,055	\$365,644	\$409,055	\$327,244	\$163,622
Ambassador Transportation - New Freedom	\$369,157	\$295,326	\$0	\$0	\$0
Ft. Lauderdale - Tri-Rail/NW and Neighborhood Link	\$961,522	\$564,841	\$0	\$0	\$0
Federation Transportation - Scheduling Independence	\$80,920	\$64,736	\$0	\$0	\$0
Medix Senior Healthcare - Medix Broward NF	\$152,980	\$122,384	\$0	\$0	\$0
Ruth Rales Jewish Family Service -Community Center Van Access	\$214,135	\$148,781	\$0	\$0	\$0
	\$4,505,813	\$2,677,242		Total	\$1,265,552
					\$2,084,771
				Left Over	\$819,219

* Requested FTA funding adjusted where necessary per FTA guidelines and staff review.

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)
MEETING: APRIL 10, 2013

INFORMATION ITEM REPORT

Information Item Presentation

SFRTA TRANSIT DEVELOPMENT PLAN (TDP)
FY 2014-2023 MAJOR UPDATE

SUMMARY EXPLANATION AND BACKGROUND:

At recent PTAC meetings, SFRTA staff has briefed the committee on preliminary activities in support of SFRTA's new TDP Major Update, which will cover fiscal years 2014 through 2023. SFRTA staff will continue to engage and involve the PTAC throughout the study process.

At the April 10 meeting, SFRTA staff and its consultants will provide a detailed briefing to the PTAC on the project's recent public involvement activities, technical work, and draft agency goals.

EXHIBITS ATTACHED: None

PTAC Attendance, January 2012-Present

	2013			2012						
	Mar	Feb	Jan	Dec	Oct	Sep	Jul	May	Apr	Feb
BCT										
Member								X		
Alt	X	X	X	X	X	X			X	X
Other				X	X					
Broward MPO										
Member			X			X		X	X	X
Alt	X	X		X	X		X	X	X	X
Other										
FDOT D4 OMD										
Member	X		X				X			X
Alt	X	X	X	X	X	X			X	
Other										
FDOT D4 PLEM										
Member				X		X	X		X	X
Alt		X								
Other							X			
FDOT D6										
Member	X	X	X		X	X	X	X	X	X
Alt				X						
Other	X				X					
Miami-Dade MPO										
Member		X	X			X	X			
Alt	X	X	X	X	X	X	X	X	X	X
Other				X		X	X			
MDT										
Member	X	X					X	X	X	X
Alt			X	X		X	X		X	X
Other										
Palm Beach MPO										
Member	X	X	X	X	X	X	X	X	X	X
Alt		X	X	X						X
Other										
Palm Tran										
Member	X	X	X	X	X	X	X	X	X	X
Alt										
Other										
South Florida RPC										
Member	X			X	X	X	X			
Alt		X								
Other										
South Florida RTA										
Member	X	X	X	X	X	X	X	X	X	X
Alt	X	X	X	X	X	X	X	X	X	X
Other	X	X	X	X	X	X	X	X	X	X
Treasure Coast RPC										
Member										
Alt	X	X	X	X	X	X	X	X	X	
Other								X		X