

**SOUTH FLORIDA**  
**REGIONAL TRANSPORTATION**  
**AUTHORITY**  
**GOVERNING BOARD**

**REGULAR MEETING AGENDA**

**May 24, 2018**

**9:30 a.m.**

South Florida Regional Transportation Authority  
Board Room  
801 NW 33<sup>rd</sup> Street  
Pompano Beach, FL 33064

SFRTA BOARD MEETINGS ARE SCHEDULED ON THE FOURTH FRIDAY OF EACH MONTH AT 9:30 A.M. FOR FURTHER INFORMATION CALL (954)942-RAIL (7245). TIME OF MEETINGS SUBJECT TO CHANGE.

**SFRTA Board Members**

Commissioner Steven L. Abrams, Chair  
Frank Frione  
F. Martin Perry  
Robert C.L. Vaughan

Commissioner Esteban L. Bovo, Jr.  
Nick Inamdar  
Commissioner Tim Ryan

Andrew Frey, Vice-Chair  
Gerry O'Reilly  
James A. Scott

**Executive Director**

Jack L. Stephens

**GOVERNING BOARD REGULAR MEETING**  
**OF MAY 24, 2018**

The meeting will convene at 9:30 a.m., and will be held in the Board Room of the South Florida Regional Transportation Authority, Administrative Offices, 801 NW 33<sup>rd</sup> Street, Pompano Beach, Florida 33064.

**CALL TO ORDER**

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL** – Additions, Deletions, Revisions

**MATTERS BY THE PUBLIC** – Persons wishing to address the Board are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

**CONSENT AGENDA**

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Board Member, however, that item may be removed from the Consent Agenda and considered separately.

- C1. **MOTION TO APPROVE:** Minutes of Governing Board’s Regular Meeting of April 27, 2018.

**REGULAR AGENDA**

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.

**R1. MOTION TO APPROVE:**

- A. Selection of an Executive Recruiting Firm;
- B. Delegation to SFRTA Procurement Director and General Counsel to negotiate an agreement with the selected Firm, consistent with: (a) any terms and conditions agreed to at the Board meeting and applicable SFRTA contract provisions; and (b) execution of the agreement by the Executive Director, with General Counsel signing for form and legal sufficiency;
- C. Waiver of the Relevant SFRTA Procurement Policy Provisions to allow for award to the selected Firm; and
- D. Tasks and deliverables to be completed by the selected Firm on or before the SFRTA Board’s June 22<sup>nd</sup> Meeting.

Department: Executive & Legal  
Project Manager: Chris Bross  
Finance Director: Richard D. Chess

Department Director: J. Stephens & T. Moore  
Procurement Director: Christopher Bross

**R2. MOTION TO APPROVE:** The South Florida Regional Transportation Authority (SFRTA) FY 2018-2019 Operating Budget for \$119,672,768.

Department: Finance  
Project Manager: Elizabeth Walter-Ebersole  
Finance Director: Richard D. Chess

Department Director: Richard D. Chess  
Procurement Director: Christopher Cross

**R3. MOTION TO APPROVE:** The South Florida Regional Transportation Authority (SFRTA) FY 2018-2019 Capital Budget for \$117,664,118.

Department: Finance  
Project Manager: Elizabeth Walter-Ebersole  
Finance Director: Richard D. Chess

Department Director: Richard D. Chess  
Procurement Director: N/A

**R4. MOTION TO APPROVE:** Joint Participation Agreement (JPA) between the South Florida Regional Transportation Authority (SFRTA) and the Florida Department of Transportation (FDOT) to provide funding in the amount of \$1,896,809 for SFRTA Feeder Bus service.

Department: Finance  
Project Manager: Elizabeth Walter-Ebersole  
Finance Director: Richard D. Chess

Department Director: Richard D. Chess  
Procurement Director: Christopher Cross

**R5. MOTION TO APPROVE:** Joint Participation Agreement (JPA) between the South Florida Regional Transportation Authority (SFRTA) and the Florida Department of Transportation (FDOT) to provide funding in the amount of \$5,900,000 for construction on the Northern Layover Facility in Palm Beach County.

Department: Finance  
Project Manager: Elizabeth Walter-Ebersole  
Finance Director: Richard D. Chess

Department Director: Richard D. Chess  
Procurement Director: N/A

**R6. MOTION TO APPROVE:** Fourth Amendment to Agreement No. 16-010, between the South Florida Regional Transportation Authority (SFRTA), and Herzog Transit Services, Inc., in the not-to-exceed amount of \$11,975,664.96 for the locomotive overhaul of five F40PH Diesel-Electric Locomotives, for a total contract maximum not to exceed amount of \$356,823,879.96 for the initial seven year term.

Department: Operations  
Project Manager: Lois Pittman  
Finance Director: Richard D. Chess

Department Director: Lois Pittman  
Procurement Director: Christopher Cross

**R7. MOTION TO APPROVE:** A delegation of authority to the Executive Director to execute, in substantially the form attached to this agenda item, the standard forms for Railroad Reimbursement Agreements between: (i) SFRTA and the Florida Department of Transportation (“FDOT”) for State roads, (ii) SFRTA, FDOT and the applicable County for local roads, (iii) SFRTA, FDOT and the applicable City for local roads and (iv) SFRTA, FDOT and the applicable Federal Funded Projects for the construction or reconstruction of at-grade crossings on the South Florida Rail Corridor, including necessary roadway approaches, with the costs of such improvements to be reimbursed by either FDOT, City, County, or Federal as more specifically provided by the terms of the applicable Railroad Reimbursement Agreement.

Department: Engineering & Construction      Department Director: Brandy Creed, P.E., D. WRE  
Project Manager: Emmanuel Cumberbatch, P.E.      Procurement Director: Christopher Bross  
Finance Director: Richard D. Chess

**R8. MOTION TO APPROVE:** Agreement No.18-005, between the South Florida Regional Transportation Authority and the School Board of Palm Beach County, for Student Transportation to Magnet Schools.

Department: Safety & Security      Department Director: Allen Yoder  
Project Manager: Allen Yoder      Procurement Director: N/A  
Finance Director: Richard D. Chess

**R9. MOTION TO APPROVE:** The issuance of a Purchase Order to Office Furniture Warehouse for the purchase and installation of office, conference room, and lobby area furniture for the SFRTA Operations Center, from the Florida Department of Management Services (DMS) contract for “Office Furniture and Files.” The cost of this purchase is \$175,887.23.

Department: Executive      Department Director: Jack L. Stephens  
Project Manager: Christopher Bross      Procurement Director: Christopher Bross  
Finance Director: Richard D. Chess

<b>INFORMATION / PRESENTATION ITEMS</b>
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Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.
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**I-1. PRESENTATION** - Positive Train Control Update

**I-2. PRESENTATION** – On Time Performance

## COMMITTEE REPORTS / MINUTES

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. PROPERTY TASK FORCE
- B. CONSTRUCTION OVERSIGHT COMMITTEE
- C. PLANNING TECHNICAL ADVISORY COMMITTEE
- D. MARKETING COMMITTEE
- E. OPERATIONS TECHNICAL COMMITTEE
- F. CITIZENS ADVISORY COMMITTEE
- G. AUDIT COMMITTEE
- H. LEGISLATIVE COMMITTEE
- I. ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES
- J. LEGAL SERVICES COMMITTEE

## MONTHLY REPORTS

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. ENGINEERING & CONSTRUCTION MONTHLY PROGRESS REPORTS – April
- B. RIDERSHIP GRAPHS – April
- C. ON-TIME PERFORMANCE GRAPHS –April
- D. MARKETING MONTHLY SUMMARY – April
- E. BUDGETED INCOME STATEMENT – April
- F. PAYMENTS OVER \$2,500.00 – April
- G. REVENUE AND FARE EVASION REPORTS – April
- H. SOLICITATION SCHEDULE – April
- I. CONTRACT ACTIONS EXECUTED UNDER THE EXECUTIVE DIRECTOR'S AUTHORITY - April
- J. CONTRACT ACTIONS EXECUTED UNDER THE CONSTRUCTION OVERSIGHT COMMITTEE – April
- K. PROPERTY TASK FORCE – PROJECT SCHEDULE - N/A
- L. SECURITY REPORT – April
- M. EXPIRING CONTRACTS – April
- N. CONTRACT ACTIONS EXECUTED UNDER GENERAL COUNSEL'S AUTHORITY – April

OTHER BUSINESS

EXECUTIVE DIRECTOR REPORTS/COMMENTS

LEGAL COUNSEL COMMENTS

CHAIR COMMENTS

BOARD MEMBER COMMENTS

ADJOURNMENT

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, must at least 48 hours prior to the meeting, provide a written request directed to the Executive Office at 801NW 33<sup>rd</sup> Street, Pompano Beach, Florida, or telephone (954) 942-RAIL (7245) for assistance; if hearing impaired, telephone (800) 273-7545 (TTY) for assistance.

Any person who decides to appeal any decision made by the Governing Board of the South Florida Regional Transportation Authority with respect to any matter considered at this meeting or hearing, will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons wishing to address the Board are requested to complete an "Appearance Card" and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.